

**PUBLIC MEETING OF  
BOARD OF SCHOOL DIRECTORS  
PENN DELCO SCHOOL DISTRICT  
2821 CONCORD ROAD  
ASTON, PA 19014**

**Minutes of the Board of School Directors  
APRIL 26, 2023**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, April 26, 2023, at 7:44 p.m., pursuant to advertisement published in the Delaware County Daily Times.

**School Directors Present:**

Kate Denney  
Stephanie Ellis  
John Mancinelli  
Bernie Seasock  
Pat Twisler  
Leon Armour

**School Directors Absent:**

Dawn Jones

**Others in Attendance:**

Dr. George Steinhoff, Superintendent of Schools  
Dr. Eric Kuminka, Assistant Superintendent  
Erik Zebley, Business Administrator  
Dr. Dave Criscuolo, Director of Human Resources

**MINUTES AND MONTHLY REPORTS**

The Agenda for this meeting is attached hereto as Appendix “1”.

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix “2”, it was resolved that the minutes of the regular meeting of March 22, 2023, and the special meeting of April 19, 2023 as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Denney and seconded by Mrs. Ellis the motion was unanimously approved.

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for March – April 2023 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Ellis and seconded by Mr. Seasock.

Voting Yea: All  
Voting No: None

## **MINUTES AND MONTHLY REPORTS - Continued**

3. **APPROVAL OF TREASURER'S REPORT** – Upon considering the draft Treasurer's Report attached hereto as Appendix "4", it was resolved that the Treasurer's Report of March 2023, as presented, be and is hereby approved.

Mrs. Ellis presented the Treasurer's Report for March 2023.

Motion to approve the Treasurer's Report was made by Mr. Mancinelli and seconded by Mrs. Denney. The motion was unanimously approved.

## **4. BUDGET TRANSFER REPORT**

MOTION: To approve the Budget Transfer Report for March – April 2023.

Motion to approve the Transfer Report was made by Mr. Mancinelli and seconded by Mr. Twisler. The motion was unanimously approved.

## **STUDENT REPRESENTATIVES' REPORT TO THE BOARD**

Sophia Esposito reported on the following happenings at Sun Valley:

- Sun Valley students participated in a Red Cross Blood Drive with more than 200 students and staff alike signed up to donate;
- A Pep Rally was held to kick-off Spring Break;
- Band Concert was held on April 13, with an outstanding turnout;
- Mock Interviews were held last week. Twenty three professionals, including Penn-Delco administrators and local business persons participated;
- Junior Prom was held at the Camden Aquarium on Friday, April 28<sup>th</sup>;
- 4<sup>th</sup> marking period has started; students are encouraged to finish strong;
- Senior Committee Day was April 25<sup>th</sup>;
- Disney trip for Seniors will be held on May 18 – 22;
- Senior Prom will be held on May 12<sup>th</sup>;
- Graduation will be held on June 6<sup>th</sup>;

Dr. Steinhoff asked Sophia, from a student's perspective, if there was anything that could be do differently to make that experience better for the student. She feels students were well prepared, but to encourage them to ask more questions about the interviewee's profession and students be asked more personal in depth questions about what they do outside of school.

## **DCIU REPORT**

No Report

## **SUPERINTENDENT'S REPORT**

Dr. Steinhoff gave an overview of items on the agenda for approval this evening. Which includes the proposed final budget, \$71,679,378 would set the mileage at 19.1263 an increase of .8934 mills, or 4.9%. Memorandum of Understanding with Today's Child Learning Centers. Fund transfer from the General Fund capital projects to the Capital Reserve Fund. As well as credit Change Order for the Sun Valley Project.

Dr. Steinhoff announced Northley was once again Redesignated School to Watch, after a visit by the National Forum in October; an official presentation will take place in June. This is the third consecutive year they've received this recognition.

Dr. Steinhoff is pleased that Safe2Say, the student tip line, is being utilized by our students. He also reviewed other tools in place to service and support Penn-Delco students.

Dr. Steinhoff was pleased with the turnout for Kindergarten Orientation this year. If parents were unable to attend, the information is available on the District's website.

PSSA Testing has begun for grades 3 – 8. This allows students a low-stakes environment which helps them develop test taking skills they will need later in life.

Sun Valley freshmen met with Northley 8<sup>th</sup> grade students to discuss transitioning from middle to high school. Sun Valley students and alumni, shared experiences transitioning to new schools, post high school life and careers.

Dr. Steinhoff was happy to see Mock Interviews return to Sun Valley, after a three year absence due to Covid. This was an opportunity for students to brush up on their interview skills. Interviewers reported students were well prepared and did an admirable job in their interviews.

Sun Valley Junior, Evelyn Chaney represented Penn-Delco in the PMEA All-State Honors Music Ensemble 2<sup>nd</sup> chair flute in the Wind Ensemble

Dr. Steinhoff recognized the Sun Valley Athletes. First, the Track Team for their fundraising for the Eagles Autism Awareness Campaign. He congratulated Alena Katka, who scored her 100<sup>th</sup> goal for the Girls Lacrosse Team and Daniel Asomugha who qualified for Districts, and broke the school record with a jump of 43' 10" in Track and Field. Four Sun Valley wrestlers were honored as First Team All-Delco wrestlers.

Sun Valley hosted PMEA Delco Band Fest, with more than 100 musicians from 30 schools in grades 5 – 6 from across the County; fourteen of which were from Penn-Delco. They performed six musical selections for the concert, which was led by Professor Kelly Gumble, of West Chester University.

Dr. Steinhoff shared the Spring Concerts and Creations which will take place April 13 – May 31 across the District. He encouraged everyone to attend these events.

Penn-Delco sent teams to participate in the county-wide DCIU Reading Olympics which was held in March. Our teams brought home multiple blue and red ribbons, a reflection of the enthusiasm for reading by our students.

Dr. Steinhoff thanked Principal Roskos, Dean of Students Mr. Moletteri, and the teams from Main Line Health, Crozer Health, Aston and Brookhaven Police and Fire, State Farm Insurance, D'Anjolell-Stigale Memorial Homes, Sun Valley Theater students and the National Honor Society Students for another successful Mock Crash presentation which was held this morning, and featured on 6ABC. Junior and Senior students were respectful and welcoming to all participants during this moving demonstration of the tragedy of distracted/intoxicated driving.

Dr. Steinhoff noted, that the District wants to participate in a class action suits, which may lead to change, on the misuse of social media, occurring offsite and outside of school, it is overwhelming capacity of agencies and schools to address issues that don't occur in school.

Dr. Steinhoff congratulated the four elementary students on their essay that was selected as a finalist award by the United States District Court entitled "why the right to vote is important to me". They will be recognized at the Federal Court in Philadelphia on May 9<sup>th</sup>.

Dr. Steinhoff gave an overview of upcoming events in May as follows:

- May 8 – 12 Teacher Appreciation Week
- May 12 – Senior Prom
- May 12 – ½ day for high school students
- May 17 – Delco Young Authors Celebration at Northley Middle School
- May 26 – ½ day for elementary and middle school students
- May 29 – all buildings closed for Memorial Day.

### **ANNOUNCEMENTS FOR THE PUBLIC**

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

### **COMMENTS BY MEMBERS OF THE BOARD**

None

### **ITEMS FOR BOARD INFORMATION AND DISCUSSION**

None

### **PUBLIC COMMENTS**

#### **PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

**PUBLIC COMMENT:**

None

**ITEMS FOR BOARD ACTION**

**10.01 Personnel – Professional**

**(1) Appointment**

- (a) Shawna Heiles, Long-term Substitute, effective 4/14/2023 through 01/24/2024

**Education**

Northeastern University

BS, Healthcare Management

University of Phoenix

Masters Education/Teacher Education

**Professional Experience**

Radnor Township School District

**Cert/Assign**

Grades PK-4

Aston – 4th grade

**Salary**

M/1 \$55,613

**Rationale**

Emp. 3099, Leave

- (b) Cynthia Rendel, Long-term Substitute, effective 04/24/2023 through 01/24/2024

**Education**

Boston College

BA, Elementary Education

**Professional Experience**

Gordon Early Literacy Center

**Cert/Assign**

Elementary K-6

3rd Grade Coebourn

**Salary**

B/1 \$53,013

**Rationale**

Emp. 3465, Leave

**(2) Resignation**

- (a) Virginia Jones, School Counselor at Parkside, effective June 16, 2023.

- (b) Colleen Kelly, Science Teacher at Northley Middle School, effective June 16, 2023.

**(3) Leaves of Absence**

- (a) Employee # 3138, FMLA from 08/29/2023 through 11/22/2023, and childrearing leave from 11/23/2023 through 01/23/2024.

- (b) Employee #3504, FMLA from 03/20/2023 through 04/10/2023.

- (c) Employee # 1492, FMLA from 04/20/2023 through 05/22/2023.

- (d) Employee # 2693, FMLA from 08/29/2023 through 11/22/2023, and childrearing leave from 11/23/2023 through 01/23/2024.

- (e) Employee # 3313, adjusted FML from 04/12/2023 through 09/18/2022, and childrearing leave from 09/19/2023 through 01/23/2024.

**(4) Tuition Reimbursement**

**Budget Code: 10-2834-240-000-30-00-00-000**

Ryan Buterbaugh \$1025.00

Gwynedd Mercy University

-Doctorate of Education -Leadership in

PK-12 Schools and School Districts

**ITEMS FOR BOARD ACTION - Continued****(5) Extra Pay – Extended Employment****(a) NMS, Title I Parent Meeting (3/14/2023)**

#10-1190-123-411-30-00-00-000	<u>Hours</u>
Lisa Pasceri	2.00
Jessica Wooleyhan	2.00

**(b) SVHS, Dean of Students Additional Hours (3/15/2023 – 3/31/23)**

#10-1110-123-000-30-80-00-000	<u>Hours</u>
John Moletteri	7.75

**(c) NMS, Dean of Students Additional Hours (3/1/2023 – 3/31/23)**

#10-1110-123-000-30-70-00-000	<u>Hours</u>
Karen Scharrer	19.00

**(d) K-12 Plan Session, Outside of Contractual Hours (1/30/23)**

#10-1110-123-000-10-00-00-000	<u>Hours</u>
Nicki Sayre	2.00

**(e) SVHS, ATSI Tutoring, Outside of Contractual Hours (3/23/23)**

#10-1190-123-998-30-80-00-00-000	<u>Hours</u>
Dan Hill	10.00
Kathleen Phelps	2.00
Lindsay Turk	.50
Cheryl Wiest	3.75

**(f) NMS - P2G Grant Meeting, Outside of Contractual Hours (3/28/23)**

#10-1110-123-530-00-00-00-000	<u>Hours</u>		<u>Hours</u>
Elizabeth Bereznak	1.00	Melissa Lidstone	.50
Danielle Cook	1.00	Jackie Matys	1.00
Renee DiPietro	1.00	Heather Thompson	1.00

**(g) Faculty In-Service, Outside of Contractual Hours (3/23/23)**

#10-2271-123-990-10-00-00-000	<u>Hours</u>
Jessica LaTour	2.50

**(h) NMS, After School Academic Support (3/7/23 – 3/31/23)**

#10-1190-123-996-30-00-00-000	<u>Hours</u>		<u>Hours</u>
Elizabeth Bereznak	3.00	Kathleen DiMichele	10.00
Rachelle Carstensen	8.00	Colleen Miller	9.00
Danielle Cook	6.00	Kelly Morales	9.00
Theresa Cummings	5.00	Christen Verna	5.00

**(i) Pennell Elementary Variety Show Set Up (3/24/23)**

#10-3210-123-000-30-80-51-000	<u>Hours</u>
Brandon Bittner	4.00

## **ITEMS FOR BOARD ACTION - Continued**

### **(j) Elementary Reading Olympics Coaches, 5 Hours (3/29/23)**

**#10-3210-123-000-10-00-00-000**

Colleen Bray	Rebecca Donkin	Michelle Raucci
Allison Carey	Julia Frei	Megan Snyder
Lauren Cassimatis	Michaela Lindemuth	Gabby Trofa
Dana Condulis	Lauren Mongada	Morgan Zimmerman
Sarah Constan	Deborah Politano	
Michelle Craley	Maria Potter	

## **10.02 Personnel – Classified**

### **(1) Appointment**

- (a)** Leonard Jefferis, Skilled Maintenance (Grounds) @ the Service Center, \$25.48/hour, 40 hours/week, 261 days/year with fulltime benefits in accordance with the PDSSPA contact, effective 04/10/2023.
- (b)** Precious Twyman, part-time Evening Custodian @ Aston Elementary @17.03/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contact, effective 04/17/2023.
- (c)** Daniella Morales, Sub Classroom Assistant @ Pennell Elementary @11.33/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDESPA contact, effective 04/17/2023.

### **(2) Change in Status**

- (a)** Terry Nichols from substitute Bus Driver to regular Bus Driver @ \$27.47/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDSSPA contract, effective 03/27/2023.
- (b)** Thomas Hazinsky, from part-time Custodian at the Service Center to substitute Custodian @ \$12.28/hour, on call as needed, no benefits effective 03/24/2023.
- (c)** Phyllis McShane, part-time Custodian at Pennell Elementary to substitute Custodian @ \$12.28/hour, on call as needed, no benefits effective 04/10/2023.
- (d)** Jamari Brown, from part-time Bus Aide to substitute Bus Aide @ \$10.00/hour, on call as needed, no benefits effective 04/24/2023.

### **(3) Resignation**

- (a)** John Stinger, part-time Custodian at Parkside Elementary, effective 04/13/2023.
- (b)** Gail Costigan, Library Assistant at Northley Middle School, effective 05/05/2023.

### **(4) Leaves of Absence**

- (a)** Employee #3743, temporary leave from 03/06/2023 through 06/16/2023.
- (b)** Employee #227, FMLA from 06/22/2023 through 08/04/2023.
- (c)** Employee #212, FMLA from 04/11/2023 through 04/14/2023.

**ITEMS FOR BOARD ACTION - Continued**

**References: Penn-Delco Budget 2022-2023; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.**

**Administrative Recommendation: To approve all personnel items as presented.**

Following a motion by Mrs. Ellis and seconded by Mr. Seasock motions the above motions were unanimously approved.

Voting Aye: All  
Voting No: None

**10.03 Tax Appeals**

**MOTION:** To authorize and direct the Solicitor to finalize the settlement of the real estate tax assessment appeals for the following properties:

- 103 Spring Valley Way Aston Township (Folio No. 02-00-02485-57) at an assessment of \$410,000 for 2022 and \$347,438 for 2023;
- 8 Green Lane, Aston Township (Folio No. 02-00-01108-00) at an assessment of \$218,400 for 2023;
- 4612 Edgmont Avenue, Brookhaven Borough (Folio No. 05-00-00424-03) at an assessment of \$830,000 for 2021; \$830,000 for 2022 and \$604,240 for 2023.

**10.04 Special Olympics Pennsylvania Stipend**

**MOTION:** To approve “pass through” payment of \$500 each to Michele Lehman and Ciara Sarcelli for services as Unified Bocce coach/advisor. Payment is subject to district’s receipt of \$1,000 stipend from Special Olympics of Pennsylvania.

**10.05 Transfer of Funds**

**MOTION:** To approve the transfer of \$1,500,000. from General Fund capital projects to Capital Reserve Fund (32) for capital improvements.

**10.06 PlanCon K – Submission**

**MOTION:** To approve and submit PlanCon K for the Series 2022 General Obligation Bonds.

**10.07 Donation**

**MOTION:** To accept the donation from Giant to support food security and food assistance initiatives in the amount of \$5,545.94.

**10.08 Lakeside Youth Service Agreement**

**MOTION:** To approve the agreement with Lakeside Youth Service for the provision of two NeuroLogic Counselors, therapeutic services, and Professional Development for the 2023-2024 school year.

**10.09 Bank Account Closure**

**MOTION:** To authorize and direct Administration to close the TD Bank Tax Account ending in 487 and transfer the remaining funds of \$2,800.28 plus accrued interest to the TD Bank General Fund Account.



## **ITEMS FOR BOARD ACTION - Continued**

### **10.10 Special Education Agreements**

**10.10.1 MOTION:** To approve the Standard Education Agreement with Devereux for Student #36092, as presented.

**10.10.2 MOTION:** To approve the Confidential Settlement Agreement and Release for Student #36092, as presented.

### **10.11 Change Orders – Sun Valley HS Arts and Athletics**

**MOTION:** To approve the following change order(s) as presented:

- EC-06 J. R. Metzger, Inc. for unused allowances, for a credit amount of \$10,112.49.

### **10.12 Overnight Field Trip - Sun Valley High School, Disney World, Orlando, Florida**

**MOTION:** The Sun Valley High School Administration requests permission for the SVHS 2024 senior class to travel to Walt Disney World in Orlando, Florida. Students and faculty members will travel May 23, 2024, through May 27, 2024.

### **10.13 Summer 2023 Reading Assignments**

**MOTION:** To approve the 2023 Summer Reading Lists, as presented.

### **10.14 Memorandum of Understanding - Today's Child Learning Centers**

**MOTION:** To approve the Memorandum of Understanding (MOU) with Today's Child Learning Centers, effective 7/1/2023 through 6/30/2026, as presented.

### **10.15 Memorandum of Understanding – Delaware County Community College**

**MOTION:** To approve the Memorandum of Understanding (MOU) with DCCC regarding the Pathways Program for the 2023-2024 school year: Electro-Mechanical & Automotive Technologies, as presented.

### **10.16 Memorandum of Understanding – Delaware County Community College**

**MOTION:** To approve the Memorandum of Understanding (MOU) with DCCC regarding the Pathways Program for the 2023-2024 school year: Business Academy, Teacher's Academy, as presented.

### **10.17 School Board Policies - Second Reading/Adoption**

**MOTION:** To approve for adoption the following policies, as presented.

- Policy #113.2 - Behavior Support
- Policy #137.2 - Participation in Cocurricular Activities and Academic Courses by Home Education Students
- Policy #137.3 - Participation in Career and Technical Education Programs by Home Education Students
- Policy #204 - Attendance
- Policy #218.4 - Discipline of Student Convicted/Adjudicated of Sexual Assault
- Policy #333 - Professional Development

## **ITEMS FOR BOARD ACTION - Continued**

### **10.18 Disposal of Items**

**MOTION:** To approve the disposal of the following items, which are no longer needed, as presented below.

- Approximately student 50 desk and chairs

### **10.19 PDSD/ Expulsion for Student #81956**

**MOTION:** To approve the Due Process Hearing Adjudication, as presented.

### **10.20 Proposed Final Budget for 2023 – 2024**

1. The Proposed Final Budget was presented on April 19, 2023. Passage on April 26, 2023, enables the document to become public and a budget hearing to be scheduled.

#### **2. Approval of 2023 – 2024 Proposed Final Budget**

**MOTION:** To approve the Proposed Final Budget for 2023 – 2024 (PDE-2028), as presented.

### **10.21 Attorney-Client Fee Contract Authorization**

**MOTION:** To authorize the Penn-Delco School District to enter into an Attorney-Client Fee Contract with the Franz Law Group, ALPC, 402 West Broadway, Suite 860, San Diego, California, 92101, Dillon McCandless King Coulter & Graham, LLP, 128 West Cunningham Street, Butler, Pennsylvania, 16001, and Raffaele & Puppio, 19 West 3rd Street, Media, Pennsylvania 19063 for the commencement of a legal action against Meta Platforms, Inc., Facebook Holdings, LLC, Facebook Operations, LLC, Meta Payments, Inc., Facebook Technologies, LLC, Instagram, LLC, Siculus, Inc., Snap, Inc., TikTok, Inc., ByteDance, Inc., Alphabet, Inc., XXVI Holdings, Inc., Google, LLC, and YouTube, LLC. Said action shall be for the purpose of claiming money damages related to School District costs related to the mental health crisis experienced by students in the District.

The Attorney-Client Fee Contract shall provide for a Contingent Fee of Twenty-Five Percent (25%) of any recovery. Expenses needed to fund the litigation shall be advanced by Frantz Law Group, APLC, and deducted from any recovery. The District shall not be responsible for any fee or cost reimbursement in the event that there is no recovery in the action.

The School Board President and/or District Superintendent are authorized to sign the Attorney-Client Fee Contract.

Following a motion by Mrs. Denney and seconded by Mrs. Ellis motions 10.03 – 10.21 were unanimously approved.

Voting Aye: All

Voting No: None

### **COMMENTS BY MEMBERS OF THE PUBLIC**

Elizabeth Finnegan – 4307 Mount Vernon Rd – Brookhaven; commented on issues involving a student and bullying in the District.

Kathy Finnegan – 4307 Mount Vernon Rd – Brookhaven; read statement on behalf of a student.

Ed Mongelluzzo – 4307 Mount Vernon Rd – Brookhaven; commented on a matter involving students, and about a previous meeting where he gave public comment that was excluded from the video on the District website. He spoke regarding landscaping, issues of bullying, other student matters and about deleted tweets.

Jim Finnegan – 4307 Mount Vernon Rd – Brookhaven; commented on bullying in the district.

Mr. Puppio addressed them indicating the District's legal obligation on the matter at hand. He explained that the District does not have the ability to discuss private matters at a public meeting.

Jude Saunders – 62 E. Chelton Rd – Parkside; commented on bullying.

### **COMMENTS BY MEMBERS OF THE BOARD**

President Armour noted the Board has an open seat and asked for anyone interested to send their resume in; interviews and appointment will be held on May 17, 2023.

Dr. Steinhoff commented that the Administration, Teachers and Staff treat each of our 3411 students as if they were their own. He indicated that the District cannot share the details of any investigation involving students in a public forum. If the Administration was aware of a situation, it would be addressed. They have no control over events that happen outside the District. It is important that staff has been there to support the students.

### **ADJOURNMENT**

Following a motion by Mrs. Denney and seconded by Mr. Twisler the Board adjourned by unanimous consent at 8:52 p.m.

Respectfully Submitted,



Erik Zebley  
Board Secretary

Next Meetings: Wednesday, May 17, 2023 – Study Session – Northley Middle School – 7:30 p.m.  
Wednesday, May 24, 2023 – Business Meeting – Service Center – 7:30 p.m.